



MINUTES
KEIZER CITY COUNCIL
Monday, October 17, 2022
Keizer Civic Center, Council Chambers
Keizer, Oregon

CALL TO ORDER

Mayor Clark called the meeting to order at 7:00 pm. Roll call was taken as follows:

Present:

Cathy Clark, Mayor
Laura Reid, Councilor
Shaney Starr, Councilor
Roland Herrera, Councilor
Elizabeth Smith, Councilor
Youth Councilor Angelica Sarmiento Avendano

Staff:

Adam Brown, City Manager
Tim Wood, Assistant City Manager/
Finance Director
Shannon Johnson, City Attorney
Shane Witham, Planning Director
John Teague, Police Chief
Machell DePina, Human Resources
Tracy Davis, City Recorder

Absent:

Kyle Juran, Councilor
Daniel Kohler, Councilor

FLAG SALUTE

Mayor Clark led the pledge of allegiance.

**SPECIAL ORDERS
OF BUSINESS**

PROCLAMATION – Domestic Violence Awareness Month

Mayor Clark read the proclamation and introduced Jane Downing who shared information about the Center for Hope and Safety and statistics of domestic violence in the area.

AWARDS TO CITY OF KEIZER – Mayor Clark announced that the City of Keizer had received the Excellence in Safety and the Excellence in Best Practices awards and presented them to Machell DePina who received them on behalf of the Keizer Safety Committee.

**COMMITTEE
REPORTS**

Matt Lawyer, Keizer, thanked the Volunteer Coordinating Committee and City Council for allowing him to serve a second term on the Planning Commission, welcomed Planning Commission Youth Committee Liaison Amanpreet Sandhu, announced re-appointment of Commissioners Grenz and Hutches, and shared development information that was provided to the Commission at their most recent meeting. Additionally, Mr. Lawyer announced the October 29 Wallace House Park clean-up and planting event sponsored by Claggett Creek Watershed Council.

Lisa Cejka, Keizer, commended City staff noting that issues are always dealt with in a very timely manner and reported on the most recent Parks

Advisory Board meeting. She noted that the Eagle Scout project (pathway to the river) at Palma Ciega Park is complete and shared information about various parks and vandalism issues.

PUBLIC COMMENT Mayor Clark acknowledged receipt of written testimony from Matt Straite regarding Climate Friendly Equitable Communities, and a thank you email from Audrey Butler of the Keizer Community Foundation.

Fatima Falcon and *David Reinhold*, Latino Business Alliance, announced the Expo Negocio event, sharing a history and sponsors of the event and requesting that it be allowed to take place at no cost at the Keizer Community Center Iris Ballroom on November 10.

Michael Koenig, Keizer Community Band, shared information about the history of the band and requested that the Band be allowed to hold concerts on December 14 and May 17 and that the fees be waived.

Frank Hanson, National Honor Society Advisor at McNary High School, and Youth Councilor *Angelica Sarmiento* shared information about a planned 'Trunk or Treat' event and asked Councilors to consider volunteering to serve as judges. Mayor Clark, and Councilors Starr, Smith, Reid and Herrera all volunteered.

Robert Becker and *Lore Christopher*, Keizer, gave a quarterly update of the Keizer Cultural Center. Mr. Becker thanked Council for their ongoing support and provided an update of some of the projects and building and landscape maintenance. Lore Christopher shared details regarding the planned Native America student art that will be displayed during Native American Heritage Month and plans for future related events. She explained that windows in the Cultural Center need to be replaced, shared information on the pricing and installation, and requested assistance from the City in order to fund the windows on the first floor. Ms. Christopher added that the Keizer Public Arts Commission hopes to have Rosalie's Dancing Cows installed in the roundabout in time for the City's 40th birthday celebration and shared information about fundraising efforts for the project.

Councilor Reid clarified that the request from the Cultural Center is for \$30,000 and the quote will be good through the end of the year.

PUBLIC HEARING None

ADMINISTRATIVE ACTION
a. Community Center Fee Waiver Community Center Manager Tracy Davis summarized her staff report.
Councilor Smith moved that the Keizer City Council approve a waiver of the Community Center rental fee and Community Center refundable security deposit for the Keizer Community Band Holiday Concert on December 14, 2022 and the band concert on May 17, 2023. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Herrera, Smith and Starr (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Kohler and Juran (2)

**b. Community
Center Fee
Waiver**

Community Center Manager Tracy Davis summarized her staff report.

Councilor Smith moved that the Keizer City Council approve a waiver of the Community Center rental fee and Community Center refundable security deposit for the Latino Business Alliance Expo Negocio on November 10, 2022. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Herrera, Smith and Starr (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Kohler and Juran (2)

**CONSENT
CALENDAR**

- A. RESOLUTION – Authorizing the Finance Director to Enter Into a Toner Plus Maintenance Agreement with Dependable Printer Support for the Police Department Executive Assistant's Office
- B. Approval of October 3, 2022 Regular Session Minutes

Item B of the Consent Calendar was pulled.

Councilor Smith moved for approval of Item A of the Consent Calendar. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Herrera, Smith and Starr (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Kohler and Juran (2)

Councilor Smith moved for approval of Item B of the Consent Calendar. Councilor Reid seconded. Motion passed as follows:

AYES: Reid, Smith and Starr (3)
NAYS: None (0)
ABSTENTIONS: Clark and Herrera (2)
ABSENT: Kohler and Juran (2)

OTHER BUSINESS

City Attorney Shannon Johnson brought attention to a contract for marking of street legends which was not signed at meeting packet deadline but is signed and ready for approval by Council at this time. He noted that the contract extends to next year with a minor increase.

Councilor Smith moved to suspend the rules in order to address this matter. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Herrera, Smith and Starr (5)
NAYS: None (0)
ABSTENTIONS: None (0)
ABSENT: Kohler and Juran (2)

Councilor Smith moved that the Keizer City Council approve a Resolution authorizing the City Manager to sign the amendment of contract for repainting of pavement marking legends. Councilor Reid seconded. Motion passed as follows:

AYES: Clark, Reid, Herrera, Smith and Starr (5)

NAYS: None (0)

ABSTENTIONS: None (0)

ABSENT: Kohler and Juran (2)

Regarding the Cultural Center request for funding for windows, Council agreed by consensus to direct staff to come back to Council at the next regular session with information on the request for \$30,000 of ARPA funds for the Keizer Cultural Center through the Keizer Heritage Foundation to replace the windows on the lower level of that building.

STAFF UPDATES

Finance Director Tim Wood reminded everyone to conserve water to keep sewer bills low.

COUNCIL MEMBER REPORTS

Councilor Herrera shared information about the recent League of Oregon Cities Conference, announced training that he was scheduled to take and the upcoming candidate forum, congratulated McNary sports teams, thanked whoever cleaned the wall on River Road and suggested that KPAC consider painting a mural there, and expressed gratitude to staff for their assistance in dealing with off-leash dogs.

Mayor Clark added that the LOC Color Caucus awarded Councilor Herrera with the 'Roland Herrera Community Leadership Award'.

Councilor Reid announced upcoming events at McNary High School, the Latino Arts event at Bush Park, parent-teacher conferences, and the Keizer 40th birthday meet & greet on November 2 in the Civic Center lobby. She and Councilor Kohler are planning a July 8-9 celebration as well. Suggestions are welcome.

Councilor Smith praised Public Works staff for their quick cleanup of a rock spill.

Councilor Starr announced the community dinner on October 26.

Mayor Clark reported on meetings and events she had attended and announced upcoming ones, thanked service organizations that are helping the homeless community, reminded everyone to vote and announced city committee and youth committee liaisons vacancies.

Youth Councilor Sarmiento announced that McNary Orchestra will be going to Pacific University on November 5 for a festival and on the 10th there will be a concert at McNary.

AGENDA INPUT

November 7, 2022 – 7:00 p.m. ~ City Council Regular Session

November 14, 2022 - 6:00 p.m. ~ City Council Work Session

- Leash Law

November 21, 2022 – 7:00 p.m. ~ City Council Regular Session

December 5, 2022 – 7:00 p.m. ~ City Council Regular Session

ADJOURNMENT

Mayor Clark adjourned the meeting at 8:42 p.m.

MAYOR:

APPROVED:

Cathy Clark

Debbie Lockhart, Deputy City Recorder

COUNCIL MEMBERS

Councilor #1 – Laura Reid

Councilor #4 – Roland Herrera

Councilor #2 – Shaney Starr

Councilor #5 – Elizabeth Smith

~ Absent ~

Councilor #3 – Kyle Juran

~ Absent ~

Councilor #6 – Daniel R. Kohler

Minutes approved: 11-07-22